



## SMALL BUSINESS ENERGY AUDIT PROGRAM

**Thank You** for your interest in reducing energy costs. Please review the process below before submitting your application (Note that the entire process may take up to eight weeks.):

1. Complete the application below.
2. Mail or fax the completed application to Energy Services Providers, Inc.
3. Once received, a NYSERDA contractor will call to schedule your energy audit.
4. Upon arrival, the agent will collect the fee (\$100/\$400) and complete the audit.
5. After the walk-through, a full energy assessment will be mailed to you in about six weeks. The NYSERDA contractor will then arrange for a follow-up meeting.

**BUSINESS/FACILITY NAME:**

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**ADDRESS:**

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**TOWN/CITY:**

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**COUNTY:**

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**CONTACT PERSON AND TITLE:**

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**PHONE:** (\_\_\_\_) \_\_\_\_\_

**FAX:** (\_\_\_\_) \_\_\_\_\_

**PLEASE PROVIDE INFORMATION REGARDING YOUR BUILDING:**

**BUILDING SIZE (SQARE FEET):**  ESTIMATED  EXACT \_\_\_\_\_

**YEARLY ENERGY BILLS:**  ESTIMATED  EXACT:

## **Information**

### **New York State Energy Research and Development Authority**

#### **Who is eligible:**

- Any building that has \$75,000 or less in annual electric bills.
- The building must be served by one of these electric utilities: New York State Electric and Gas Corporation, National Grid, Con Edison of New York, Inc., Orange and Rockland Utilities, Inc., or Rochester Gas and Electric.
- Typical audits have been small office buildings, small schools, retailers, museums, firehouses, churches, and town halls.

#### **What this program offers:**

- Energy audits to small businesses and other building owners to help them make informed electrical-energy decisions and install energy-efficient systems.
- Identify effective improvements that give you substantial annual energy savings and lower operating costs.
- A cash flow analysis to help customers obtain a reduced interest rate through the New York State Energy \$mart Loan Program.

#### **Replacement or upgrade measures looked at during the audit are:**

- **Lights** – replacements for older inefficient lighting.
- **HVAC** – replacements for old and inefficient heating and air conditioning systems.
- **Controls** – Improved or added controls for lighting, heating, and hot water to reduce costs.
- **Domestic hot water** – Improvements in the hot water system.
- **Conservation measures** – Increased or new insulation, weatherproofing seals, and weather stripping.
- **Custom measures** – depending on the existing structure, there may be opportunities to upgrade windows, insulation, motors, freezer or refrigeration doors/cases, and other equipment.

#### **The audit report includes:**

- Detailed recommendations for improvements for cost savings.
- Cost estimates for the improvements.
- Annual savings and simple payback analysis.
- Information about NYSERDA programs to finance the improvements.